



## Community Empowerment Board Minutes

Date: Thursday, June 30<sup>th</sup>, 2011 at 12:30 p.m.

Location: The Pizza Ranch  
Manson, IA

LINKING FAMILIES AND COMMUNITIES Community Empowerment Board met on Thursday, June 30<sup>th</sup>, 2011, at 12:30 p.m. at The Pizza Ranch, Manson, IA.

Members present: Paul Beneke, Liz Wessels, LuAnn Burgers, Tammy Varland, Phil Condon, Mark Egli, Pamela Anderson, Melanie Fierke (via phone conference), Dean Hoag, Sr., Tina Kastendieck and Kelly Vonnahme (at 12:37 p.m.)

Members absent: Brad Assman and Joe Kramer

Community members present: Elizabeth Stanek, Marcie Lentsch, Jeanie Running, Lou Ann Mowrey, Jane Condon, Heather Johnson and Barb Riley.

The meeting was called to order by chair Paul Beneke at 12:32 p.m. Quorum was met. The Community Empowerment Board made introductions. Members of the community also made introductions.

Mr. Beneke asked if there were any changes to the agenda. Motion was made by Mr. Hoag, seconded by Mr. Egli to approve agenda as printed. Motion passed with no dissenting votes.

Minutes from the last board meeting were reviewed. Motion was made by Ms. Wessels, seconded by Ms. Burgers to approve the minutes of the March 17<sup>th</sup>, 2011 Board Meeting. Motion was passed with no dissenting votes.

Jane Condon, Calhoun County Public Health Administrator, spoke in regards to the changes that the community will see in the Family Foundations program for FY12. Ms. Condon went on to explain that CCPH plans to expand their Family Foundations program to include nurses and social workers. In addition to that, Pocahontas and Webster County will also have access to the same services, possibly adding Public Health agencies as partners within this expansion. Meetings have previously been held with Pocahontas and Webster County Public Health Departments to discuss the collaboration. Ms. Condon expressed that this collaboration would be in the best interest of families, expand the revenues and the number of children and families that receive the services.

Ms. Stanek debriefed the board on changes within our local ECI area and at the state level. Ms. Stanek indicated that the state has received a grant to expand Family Support Services. To date, Webster County is not eligible to receive funds from that grant, but could be eligible during the second grant application. Ms. Stanek then went on to state that Pocahontas recently completed their site visit for the Iowa Family Support Credential (IFSC) and like Calhoun County passed with flying colors. Ms. Stanek stated that a conversation with the Director, Brenda Snook, of North Central

Home Care also took place recently, regarding the intent of North Central Home Care to withdraw from the IFSC process. Reasons given were the lack of completed and implemented policies and procedures. Ms. Burgers then asked about the process for mentoring programs. Barb Riley indicated that she is a mentor and has met with the Director of North Central Home Care. She too agreed that NCHC would not likely be ready in time due to the level of paperwork that is required. The board requested that Ms. Stanek send a letter to North Central Home Care, requesting the agency to set a date by which credentialing would be achieved as it is their desire that all home visitation programs be credentialed. Next, Ms. Stanek informed the board of the changes with Childcare Resource and Referral. The contract for CCR&R has been awarded to Mid-Sioux. Mid-Sioux plans to hire one Childcare Consultant per ECI area.

Ms. Stanek presented Jim Dick's letter of resignation to the board. Motion made by Mr. Condon, seconded by Ms. Vonnahme to approve the resignation of Mr. Dick. Motion was passed with no dissenting votes. The Board publicly thanked Mr. Jim Dick for his service.

Potential board members were then introduced to the board by Ms. Stanek. Tina Kastendiek requested to serve as a representative for the Education opening. Motion made by Ms. Burgers, seconded by Mr. Condon to approve Tina Kastendiek as a member of the Linking Families and Communities ECI area board. Motion was passed with no dissenting votes. Next, Pam Anderson introduced herself to the board and requested to serve as a representative for the business (Calhoun) opening. Motion made by Burgers, seconded by Ms. Varland. Motion was passed with no dissenting votes.

Board members then reviewed financial statements as prepared by Redenius & Bowzer, LLP. Motion made by Wessels, seconded by Ms. Burgers to approve the financial statements for March, April and May. Motion was passed with no dissenting votes.

Ms. Stanek updated the board on the budget for FY12. The state ECI board recommended that local ECI areas work off of the Governor's budget, until a final decision has been reached. Ms. Stanek stated at this point the Early Childhood allocation is likely to be \$136,070.00 and School Ready will at a minimum be 406,852.00. Stanek stated that the board will have approximately 93,000.00 in carry-forward funds.

Members of the Executive Committee then briefly discussed their recommendations to the Board. The Executive Committee made the following recommendations:

1. 3% salary increase for Elizabeth Stanek and Marcie Lentsch.
2. CCR&R Childcare Consultant – Mid Sioux Opportunity - \$78,200.00
3. Color Me Healthy – Webster County ISU Extension - \$5,080.50
4. Childcare Nurse Consultant – Webster County Health Dept. - \$15,400.00
5. Maternal & Child Home Visitation – Calhoun Co. Public Health - \$227,563.00
6. Healthy Families and Children – Children and Families of Iowa - \$24,132.00
7. Dental Screen/Fluoride Varnish – Webster County Health Department - \$2,500.00
8. Positive Solutions for Families – Linking Families and Communities - \$29,400.00
9. Coordination – Linking Families and Communities - \$75,442.16

## 10. PBIS – Linking Families and Communities - \$27,000.00

Motion made by Mr. Hoag, seconded by Mr. Egli to approve the programs and salaries (as listed above) temporarily until a final budget has been established. Motion was passed with no dissenting votes.

Ms. Stanek stated the state is moving forward with the contracting process with local areas to expedite payments upon Gov. Branstad's decision/signature. Ms. Stanek presented the state contract, fiscal agent contract, compliance assurances for approval. Motion was made by Mr. Hoag, second by Ms. Burgers to approve and sign the documents as presented. Motion passed with no dissenting votes.

Ms. Stanek also presented the insurance quote that she had received from Jester Insurance. The quote from EMC for \$4,610.00 meets all the requirements of the state as outlined in Tool T, "Early Childhood Iowa, Insurance Needs for Local Area Boards", and is a cost savings of \$1,083.00 over our current policy with Cincinnati Insurance. Motion was made by Mr. Egli, second by Mr. Condon to accept the quote with EMC from Jester Insurance for \$4,610.00. Motion passed with no dissenting votes.

Ms. Stanek asked board members for nominations to fill two open seats on the Executive Committee. Pam Anderson was nominated to serve on the Finance Committee, and Liz Wessels was nominated to serve on the Executive Committee. Board members will vote on Ms. Anderson and Ms. Wessels positions at the next board meeting.

Motion was made by Mr. Hoag, seconded by Mr. Egli, to adjourn the meeting at 1:45 p.m. Motion passed with no dissenting votes.

**Next Meeting: September 8<sup>th</sup>, 2011 (12:30 p.m.) at Pizza Ranch in Manson**

**Respectfully Submitted By: Marcie Lentsch**