

CPW Decategorization Board Meeting Minutes

Location: Linking Families and Communities Conf. Room

Date: August 30th, 2011

Time: 9:00 - 9:30 pm

Attendees: Paul Beneke, Luann Burgers, Tim Wilaby, Kyle Welander, Jean Fell, Michelle Thorn and Andrea Harrison

Minutes

CPW Board Chair Beneke called the meeting to order at 9:10 am. There were no changes or additions to the agenda. Burgers motioned to approve the agenda. Wilaby seconded the motion. Motion approved with all Ayes.

Harrison began by telling the Board about the meeting held with Diane Arndt and Doreen Coppinger at Youth Shelter Care (YSC) to discuss the Crisis Intervention Contract referral sources revisions approved at the last CPW Board Meeting on August 22nd, 2011. Kyle Welander was also in attendance in the meeting at YSC. The Board approved changing the referral sources to “schools and other Human Services related agencies.” At the meeting with Arndt and Coppinger, Arndt requested instead of “schools,” the wording be more specific to say “School Counselors” to ensure the referrals coming in are from the people most qualified to identify a crisis situation. The Board agreed to the suggestion with a few other minor additions. Wilaby asked that the Juvenile Court School Liaisons also be included. Burgers noted that in rural areas the schools may share counselors. In which case, the Principal or other staff may be the one handling crisis situations. Wilaby motioned to amend the Crisis Intervention Contract with YSC to change the referral sources to School Counselors or designees, Juvenile Court School Liaisons and other Human Services related Agencies. Burgers seconded the motion and the motion was approved with all Ayes.

Harrison continued by informing the Board of another conversation held during the meeting with Arndt and Coppinger. Due to the changes being made in light of the addition of the CWES Contract Coppinger asked for suggestions on how to submit billing for the Crisis Intervention Contract. Because the Interventionists are employed to provide services for both contracts the billing would not be the same as last year and it was proving to be

This meeting was held via teleconference and as an all in-person meeting due to Board member schedule conflicts and travel. Quorum was needed for this meeting as timely action was required to continue contracts and conduct business.

The purpose of this collaboration shall be to create a partnership within the three named counties and school districts and between these entities and the State of Iowa in order to develop services which improve the quality of life for the children and families in Webster, Calhoun and Pocahontas Counties.

difficult. Arndt asked if it was possible to do a flat monthly rate for reimbursement or a flat rate per family served. Harrison continued she and Welander had spoken with Evan Klenk, Service Area Manager, on August 26th, about the possibilities. Through their conversation it was agreed a rate per family would be more appropriate and supporting documentation would be obtainable. Klenk asked Welander to follow up with Joan Watson-Nelson, Contract Monitor, to make sure there are no concerns with the CWES Contract and reporting. Welander informed the Board he spoke with Watson-Nelson and she did not have any issues with using a flat fee, either monthly or per family. Harrison told the Board Arndt had come up with an average of \$750.00 spent per family last year. Board members briefly discussed the flat monthly fee versus the flat rate per family. Burgers motioned to amend the Crisis Intervention Contract to state reimbursement will be done at a flat rate of \$750.00 per family. Wilaby seconded the motion. Motion approved with all Ayes. The Board agreed to revisit the discussion of going to a flat monthly rate for FY13. The current Crisis Intervention Contract has no more renewals and will be over on June 30th, 2012.

A date for the next meeting was not established.

Beneke asked if there were any other items to discuss. There were none. Burgers motioned to adjourn the meeting, seconded by Wilaby. Motioned approved with all Ayes. The meeting was adjourned at 9:38 am.

Follow-up Items

None

Next Meeting

Date: TBD

Time: TBD

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