

# CPW Decategorization Board Meeting Minutes

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Location: Teleconference Call in: (424) 203-8075; Code: 880562#

Origination Site: Linking Families and Communities Conf. Room

Date: October 21st, 2011

Time: 1:00 - 2:30 pm

**Attendees:** Paul Beneke, Luann Burgers, Tim Wilaby, Kyle Welander, Tom Southard, Michelle Thorn and Andrea Harrison

## Minutes

Board Chair Paul Beneke called the meeting to order at 1:31 pm. There were no additions to the agenda. Burgers motioned to approve the agenda, seconded by Wilaby. Motion approved with all Ayes. Harrison informed the Board the agenda matched what was discussed the previous day to ensure that all points were made for the Boards knowledge and inclusion in Board Minutes.

Harrison began by stating the only change to the budget since the last meeting was the decision by the Board at the October 5<sup>th</sup> meeting to take the funding for the AMP Contract out of the FY12 Allocation instead of Line Item #4 of the Child Welfare Transfer dated June, 2011. The change leaves \$5,937.80 left to use from Line Item #4 and reduces the amount of the Boards unrestricted money to \$21,749.16.

Next Harrison presented the discussion the BSC proposal from the previous day. The group had discussed continuing the cultural hygiene kits given out to shelters/foster families and prepare new kits to be given out though the year. Clayton had expanded the kits to include age appropriate books or series featuring minority characters and/or written by minority authors. He would also like to buy tote bags to make smaller kits catered to a specific child or age group placed in foster care. Another goal for BSC is to bring in trainers to "Train the Trainers" to present Effective Black Parenting to area minority parents well as purchase materials for the class. Harrison reiterated the details of the program as described in the minutes from the Oct 20<sup>th</sup> meeting. Another request made for a Family Support Program was discussed but will go back to the BSC Committee for consideration before coming to the Decat Board for acceptance.

***This meeting was held via teleconference in response to the Board Meeting on 10/20/11 where quorum was not established. Additionally an all in-person meeting is not possible due to Board member schedule conflicts and travel. Quorum was needed for this meeting as timely action was required to continue contracts and conduct business.***

*The purpose of this collaboration shall be to create a partnership within the three named counties and school districts and between these entities and the State of Iowa in order to develop services which improve the quality of life for the children and families in Webster, Calhoun and Pocahontas Counties.*

Wilaby motioned to accept the proposal from the BSC Committee for \$1,500.00 for cultural hygiene kits and \$2,059.00 for Effective Black Parenting (\$3,559.00 total), services to be provided by Athletics For Education and Success (AFES). Motioned seconded by Burgers. Motion approved with all Ayes. Harrison will move forward with creating a contract for the services with AFES.

Harrison proposed amending the Youth Diversion Contract with AFES to include details on how long youth must remain without charges pressed on them. She recounted the previous conversations with Charles and with the group, suggesting the timeframe be set at the “rest of the school year.” Wilaby motioned to amend the Youth Diversion Contract to state youth must remain without charges pressed for the remainder of the school year. Burgers seconded the motion. Motion approved with all Ayes. At the conclusion of this item, Clayton excused himself from the teleconference.

The group discussed using JCS funds to support the Tracking and Monitoring Contract, held by Thorn, which serves the CPW area. Currently \$100,000.00 of JCS funds is unallocated in the CPW budget and those funds will be lost if not utilized in FY12. Southard is asking for \$60,000.00 of the money be made available for the contract. Southard explained the services provided through the contract. Wilaby motioned to designate \$60,000.00 of the JCS funds in the budget for the established Tracking and Monitoring Contract to be made accessible for use by Thorn. Burgers seconded the motion. Motion approved with all Ayes.

Funds from Line Item #4 of the Child Welfare Transfer dated June 20011 were discussed. Harrison reminded the group part of the funds designated to the Individualized Services Contract for Clinical Consultations were meant to be kept on hold separately for a Service Area Wide Contract, but a dollar number was never established. Harrison told the group she was notified 10% (\$3,600.00) of the total of Line Item #4 was expected to be available for the Service Area Wide Contract and would have to be removed from the Individualized Services Contract. Burgers motioned to remove \$3,600.00 from the Individualized Services Contract to remain unallocated and available for use for the Service Area Wide Clinical Consultation Contract. Wilaby seconded the motion. Motion approved with all Ayes.

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At the previous days meeting Harrison informed the group she contracted the Waterloo Service Area in response to a follow up item to ask what options they had for utilizing the funds in Line Item #4. There were no suggestions given was told to have the liaison, Welander, inquire if clarification on the restrictions in the letter was needed. Harrison had asked if the Allen Memorial Hospital request for funding the Child Protection Center was an acceptable use, the contact said she didn't think it was but to have Welander verify. Welander said he clarified the funds in Line Item #4 can be used for the Child Protection Center. The group continued discussing using of the funding for respite care and what it might be in our area. The group decided to explore the possibility of respite care and table any decisions on using unallocated Line Item #4 funding until a later date.

Harrison requested the remaining \$21,749.16 unused money from the FY12 Decat Line Item Allocation be placed on hold to carry-over into FY13. The current year line item is the only money guaranteed to carry-over or have available for the next year. Welander added the other areas are holding onto their line item allocations to ensure they have money to fund coordination at the start of the new fiscal year. Burgers asked if they would receive any additional funding toward the first of the year as has happened in the past. Welander answered there are no guarantees. Burgers motioned to set aside and hold the remaining currently unused portion of the FY12 Line Item Allocation in the total of \$21,749.16 for FY13 carry-over. Wilaby seconded the motion. Motion approved with all Ayes.

The next meeting will be scheduled as needed. Wilaby motioned to adjourn the meeting at 1:56 pm. Burgers seconded the motion. Motion approved with all Ayes.

## Follow-up Items

1. NA

## Next Meeting

Date: TBD

Time: TBD

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