

CPW Decategorization Board Meeting Minutes

Location: Linking Families and Communities Conf. Room

Date: November 16th, 2011

Time: 1:00 - 2:00 pm

Attendees: Paul Beneke, Luann Burgers, Tim Wilaby, Kyle Welander, Jean Fell, Elizabeth Stanek and Andrea Harrison

Minutes

Board Chair Paul Beneke called the meeting to order at 12:58 pm. There were no additions or changes to the agenda. Wilaby motioned to approve the agenda, seconded by Burgers. Motion approved with all Ayes.

Harrison presented the Board with a Transfer Letter from Service Area Manager, Evan R. Klenk, dated October 28th, 2011. The transfer letter is for a total of \$62,696.00. Of that total:

1. \$5,937.80 is to support retaining the FY12 Decat line item allocation for subsequent year coordination costs;
2. Up to \$41,084.20 to address the underlying factors, e.g., substance abuse, mental health, domestic violence and poverty, that are believed to have a nexus to Child and Family Service Review results, our Key Perform Measures and the implementation of strategies identified in the Service Area Child Welfare Plan;
3. \$15,674.00 may be used at the discretion of the Governance Board to assist in the achievement of Child Welfare objectives.

The Board discussed the intention of the restricted funding within the transfer letter. Harrison had asked Welander prior to the meeting to find out if there were any specific ideas Klenk had in mind for the funding. Welander said Klenk expressed there were no specific uses in mind but his intention was to use the funding in a way that directly impacts children and families already in the system or on the doorstep. The suggestion of the group was to review the plans and priorities mentioned in the letter for more details. Burgers motioned to accept the transfer and use of funding as designated in the letter. Wilaby seconded the motion. Motion approved with all Ayes.

Harrison presented the FY12 budget and pointed out the changes since the last meeting. FY11 Carry-over was discussed. Harrison informed the Board no official word has been given for the total of carry-over. She said there was an issue with copies of conflicting transfer letters in Des Moines and Waterloo that should be resolved soon. There is \$12,057.62 the Board should get to use that was in contracts the previous year but was not used at the end of the year. Welander said he did not think we would get that money back. Harrison disagreed, citing to her conversation with Klenk about carry-over. They had discussed and determined as long as there was unused money, contracted or not, in the amount of the

The purpose of this collaboration shall be to create a partnership within the three named counties and school districts and between these entities and the State of Iowa in order to develop services which improve the quality of life for the children and families in Webster, Calhoun and Pocahontas Counties.

allocation for the year it could be carried over. The money does have to be from the current year and if it has restrictions on it, such as in his transfer letters, it must be used for the same purposes in the next year. Harrison continued by explaining where the money from the FY12 allocation has been used; \$21,749.16 designated to carry-over into FY13, \$5,909.22 for AMP and \$1,532.62 for Individualized Services (total of \$29,191.00). Burgers said they had never had restrictions in transfer letters until they were included in the Waterloo Service Area. The Board is concerned with the way letters are written because their view is not always in line with the Service Area Managers when the language used is left to interpretation. The group discussed options to rectify the situation.

Next the group discussed possible uses for available funding. Stanek presented a request to the Board on behalf of the Parent Partner Program for an additional \$10,886.84. The money would be used to train and maintain new mentors. There are several people interested in becoming mentors. There is also an option to join an upcoming training in HHW and provide financial assistance for the CPW area attendees. The group discussed the future of the Parent Partner Program. Stanek suggested the Board look at combining the CPW and HHW Parent Partner Programs due to limited funding availability in the future. The CPW Program will no longer be eligible for MICWIC funding after the current year. Burgers mentioned the use of AFES to provide childcare through Protective Daycare. In many situations the case is left open to be able to provide care. Fell added the only program for afterschool in the community is BLAST. Burgers suggested talking to Charles Clayton, AFES, about afterschool care, what his numbers are currently and what could he provide. Other ideas brought up were the need for crisis care and mental health services. Burgers will talk to her workers about the need for those services. Harrison updated the group on current contract funding usage and what programs could possibly use more funding for the year.

The following funding decisions were made:

1. Wilaby motioned to set aside the \$5,937.80 designated in the transfer letter to support retaining the FY12 Decat line item allocation for subsequent year coordination costs for FY13 carry-over. Burgers seconded the motion. Motion approved with all Ayes.
2. Burgers motioned to use \$1,532.62 of the money in the transfer letter, to use at the discretion of the Governance Board to assist in the achievement of Child Welfare objectives, to replace the same amount of FY12 Allocation funding in the Individualized Services Contract. The \$1,532.62 from the FY12 Allocation now undesignated shall be set aside for FY13 carry-over. Wilaby seconded the motion. Motion approved with all Ayes.

There was no further discussion.

The meeting was concluded at 2:30 pm.

Follow-up Items

1. Welander and Harrison to find out what the restricted funding in the Child Welfare Transfer Letter, dated 10-28-11, can be used for.
2. Contact Charles Clayton about current afterschool services and possible future services.
3. Burgers to ask Social Workers about the need for crisis care and mental health services for their clients.

Next Meeting

Date: Wednesday December 14th, 2011

Time: 1:00 pm