



BOARD MINUTES – 6/12/2025

LINKING FAMILIES AND COMMUNITIES (Early Childhood Iowa Area) met on Thursday, June 12, 2025 at 12:30 p.m. at Linking Families and Communities' office.

Members present:

Clarence Siepker
Lindsay Laufersweiler

Tammy Varland
Dave George

Members absent:

Bob Thode
Justin Daggett

Pastor Nick Thackery

Community members present:

Elizabeth Stanek

The meeting was called to order by Chair, Clarence Siepker at 12:30 p.m. Quorum was met.

Approval of Agenda

Mr. Siepker asked if there were any changes or additions to the agenda. No additions or changes were requested.

MOTION: Ms. Laufersweiler moved to approve the agenda as presented.

SECOND: Mr. George

Discussion: None

ACTION: Motion passed unanimously.

Approval of Board Minutes

Mr. Siepker asked if there were any changes or additions to the board minutes from the March 21, 2025 board meeting. No changes were noted.

MOTION: Ms. Varland moved to approve the minutes as amended.

SECOND: Ms. Laufersweiler

Discussion: None

ACTION: Motion passed unanimously.

Public Forum/Board Questions

Mr. Siepker asked if there any comments from the public or questions from the board. No comments were made. No questions were posed.

Financial Statements

Ms. Stanek presented financial statements for November 2024, December 2024, January 2025, February 2025, March 2025 & April 2025 as prepared by Bowser & Richman.



MOTION: Ms. Laufersweiler made the motion to approve the financial statements for November 2024 through April 2025 as presented.

SECOND: Mr. George

Discussion: None

ACTION: Motion passed unanimously.

Tax Return

Ms. Stanek presented the 2023 tax return (July 1, 2023 – June 30, 2024) as prepared by TrustPoint, LLC.

MOTION: Mr. George made the motion to approve the tax return as presented.

SECOND: Ms. Laufersweiler

Discussion: None

ACTION: Motion passed unanimously.

Executive Committee Recommendations

Executive Committee members reported that they met on May 15th to review the current budget and draft a budget for FY26. The committee recommended the following to the board:

- FY25 Budget
 - Provide up to \$16,500 in items/supplies for child care providers (licensed centers and registered home) utilizing a formula (base amount by type of provider, enrolled in IQ4K and supports special needs children). Ms. Stanek will reach out to providers, collect their shopping list for the dollar amount allocated, place orders for each provider through Lakeshore Learning to be shipped to the provider's place of business.
- FY26 Budget
 - Provide contracts to:
 - Your Own United Resources – Head Start Transportation - \$35,000
 - Calhoun County Public Health – Family Foundations (Calhoun & Pocahontas) - \$171,000
 - Preschool Tuition Assistance- Area preschools - \$60,000.00 (total)
 - Unallocated funds will be planned for at a future meeting.

MOTION: Mr. George made the motion to approve the recommendations for the FY25 and FY26 budgets as recommended by the Executive Committee.

SECOND: Ms. Laufersweiler

Discussion: None

ACTION: Motion passed unanimously.

Child Care Project

Ms. Stanek provided an overview of the current state of the child care project, meetings/work that had been attended/completed, available funding, contracting requirements of the grant we have received and potential next steps. The board held a discussion on how to move forward as well as roof type (flat membrane vs traditional truss/shingle).

MOTION: Mr. George made the motion to secure bids for a roof replacement using the project plans/specs.

SECOND: Ms. Laufersweiler

Discussion: In order to move the project forward, the board may need to solicit bids for all trades. Mr. George will visit the project site and review plans for alternatives.

ACTION: Motion passed unanimously



Adjourn

With no further business, Mr. Siepker asked for a motion to adjourn the meeting.

MOTION: Ms. Laufersweiler

SECOND: Ms. Varland

Discussion: None

ACTION: Motion passed unanimously

Meeting adjourned at 1:43 p.m.

- Respectfully Submitted By: Elizabeth Stanek

Next Meeting: September 11, 2025